Name of the Organisation

Address and Registration Number

SETTLEMENT VOUCHER

Project/Program :- …… S.V NO 563

Advance Payment Voucher No

Name :- ……..... Receipt No
(Person Settling the advance) (If any amout Refunded)

Address :- ……Advance Payment Voucher No
(If further advance given)

Date

Cheque No

Particulars	GRN No	A M O U N T Rs	Cts	Account Name
				Account/Budget Code
TOTAL				……..... Authorised by Project Officer

…… .....
Prepared by Checked with Supporting Documents by

……
Approved by

Special Remarks